

MONTANA FIRST NATION STEERING COMMITTEE OPPORTUNITY

Title: Montana First Nation Investigation of Traditional Food Quality Project Steering Committee (TEMPORARY)

Department: Consultation Department Montana First Nation Administration

Closes: WHEN SUITABLE CANDIDATES ARE FOUND

Montana First Nation Consultation is seeking six (6) members to sit on the Investigation of Traditional Food Quality Project Steering Committee:

- Two (2) Elders
- Two (2) Youth
- Two (2) Land Users (Hunters, gatherers, etc.)

The Steering Committee will meet once a month with the Consultation Manager, the Investigation of Traditional Food Quality Coordinator, and the Investigation of Traditional Food Quality Co-Researcher. Temporary positions will be in place until March 31, 2024, with the opportunity to be extended contingent on funding.

Duties and Responsibilities:

- 1) Must oversee and support the project.
- 2) Must act as an advocate for the project.
- 3) Will set the strategic direction of the project.
- 4) Must provide advice or direct input on budgeting and workplan.
- 5) Must establish project goals and scope as well as determine how success will be measured.
- 6) Must assess and approve or reject project plans and changes to project plans.
- 7) Must prioritize and reprioritize project deliverables.
- 8) Will monitor project processes and plans.
- 9) Must come up with ideas for strategy and problem-solving.
- 10) Must provide expert input on concerns and issues related to the project.
- 11) Must monitor project quality and adjust accordingly.

Qualifications and Requirements:

- 1) Ability to work within a team and follow the instructions.
- 2) Demonstrated ability in community engagement.
- 3) Establish and maintain effective working relationships within the Nation.
- 4) Lived expertise and knowledge of Cree language is an asset.
- 5) Must have a valid driver's license and reliable transportation.

Please send your **Cover Letter**, **Resume**, and **Employment References** to:

HR Generalist – Montana First Nation
PO Box 70, Maskwacis AB, T0C 1N0 Phone: 780-585-3744 ext.247 Fax: 780-585-3264
Email: ryanpotts@montanafirstnation.com

Montana First Nation thanks all interested applicants, but only those selected that meet the necessary criteria, will be contacted for an interview. Please provide all documents. The successful applicant will be required to submit a photocopy of Driver's License and all documents of proof of Education. Thank you!