**Job description**

**Akamihk Kanataskiy Ventures (AKV) Ltd. - Financial Manager**

**Financial Manager responsibilities include:**

* Managing all finance and accounting operations
* Coordinating and directing the preparation of the budget and financial forecasts and report variances
* Preparing and publishing timely monthly financial statements

**Job Brief**

We are looking for an experienced Financial Manager to undertake all aspects of financial management, including corporate accounting, regulatory and financial reporting, budget and forecasts preparation, as well as development of internal control policies and procedures. Finance Manager responsibilities will also include financial risk management.

**Responsibilities**

* Manage all accounting operations including Billing, A/R, A/P, Cost Accounting, Inventory Accounting and Revenue Recognition
* Coordinate and direct the preparation of the budget and financial forecasts and report variances
* Prepare and publish timely monthly financial statements
* Coordinate the preparation of regulatory reporting
* Research technical accounting issues for compliance
* Support month-end and year-end close process
* Ensure quality control over financial transactions and financial reporting
* Manage and comply with Provincial and Federal Government reporting requirements and tax filings
* Develop and document business processes and accounting policies to maintain and strengthen internal controls
* Additional controller duties as necessary

**Requirements**

* Proven working experience as a Financial Controller
* 5+ years of overall combined accounting and finance experience
* A diploma or Advanced degree in accounting
* CPA or CMA preferred
* Thorough knowledge of accounting principles and procedures
* Experience with creating financial statements
* Experience with general ledger functions and the month-end/year end close process
* Excellent accounting software user and administration skills
* Knowledge and experience in working in a First Nation community is an asset

Interested candidates should send their resume via email to candace@kanataskiyventures.com.

This position will remain open until a suitable candidate is found.

We thank all applicants, however only candidates selected for interviews will be contacted.

Job Type: Full-time

Job Types: Full-time, Permanent

Salary: $43,787.00-$75,000.00 per year